

LCCCC WAITING LIST

Lindenwood Christian Child Care Center
2400 Union Avenue, Memphis, TN, 38112
Phone: 901-458-8687
www.childcare.lindenwoodcc.net

Please check any of the following that apply.

Sibling is currently attending LCCCC.

Sibling is currently attending Life Center Child's Name: _____ D.O.B. _____

Sibling is currently on waiting list. Child's Name: _____ D.O. B. _____

Parents are active church members. (Will be verified with church office.)

Today's date _____ Time _____ Need Care On or About _____
Child's Name _____ Due Date/ Date of Birth mm/dd/yy _____

Has your child been in a child care setting before? If so, where?

What skills do you expect your child to acquire in preschool?

Name of parent/guardian #1: _____
Home Phone _____ Work Phone _____ Cell Phone _____
Place of Employment/ Occupation _____

Name of parent/guardian #2 _____
Home Phone _____ Work Phone _____ Cell Phone _____
Place of Employment/ Occupation _____

Primary phone number you wish to be contacted at: _____

If LCCCC calls your primary number to request updated info or to offer you a spot and LCCCC does not receive a call back within 24 hours, your form will be removed from the list.

Would you be willing to pay in advance if a spot became available? _____

Are there any special needs or areas of concern? Yes ___ No ___

If yes, explain _____

Referred By: _____

Important: Please Read & Sign

I have read and understand the following:

- This form and **non-refundable fee of \$50** will secure a place for my child on the waiting list. There is no guarantee for enrollment at any certain time.
- Your Waiting List form **must be renewed every two years. Forms more than two years old will be removed from the list.**
- Priority admission is given to LCCCC families, Life Center siblings, and Lindenwood Church Members. Priority admission status may be given to children with special needs (when we can accommodate them). Priority families are placed in order by the date the application is received. All other applications are by date received following the priority list.
- It is the responsibility of the parent to advise LCCCC of any changes in due date, phone numbers, sibling status, Lindenwood Church membership, or other information. If joining the waiting list while trying to get pregnant, you must update LCCCC once you obtain a due date.
- If a spot becomes available LCCCC will call the primary phone number. If a parent cannot be reached, LCCCC will leave a message and the **parent has 24hrs to contact LCCCC.**
- If the primary phone number is not working, LCCCC will then call the other numbers on the form.
- If an available opening is refused, regardless of the reason, I understand that I will not be called again within one year as long as a waiting list still exists for my child's age group.
- Your child's place on the waiting list may change due to a number of variables such as gender balancing, age balancing and priority admission.
- LCCCC reserves the right to change priority admittance criteria at any time.
- LCCCC does not discriminate on the basis of age, race, religion or creed. Families of all cultures and faith traditions are welcome with us, as long as they are in agreement with LCCCC's policies and teaching philosophy. Because we seek to create a caring, harmonious early childhood community, LCCCC reserves the right to refuse admission or dismiss families who demonstrate, through words or actions, an incompatibility with the philosophy, policies or practices of LCCCC.

DUE TO TIME CONSTRAINTS, PLEASE LIMIT CALLS TO REQUEST STATUS UPDATES TO ONCE PER QUARTER. WE MAKE MOST OF OUR ENROLLMENT CALLS FOR THE NEXT SCHOOL YEAR BETWEEN THE FIRST OF MARCH AND THE END OF APRIL. We encourage you to schedule a tour at the same time or shortly after you join the waiting list; a pre-enrollment visit is required by state regulations, but when your name is called from the waiting list for an available spot you will have 24 hours to respond with your decision.

Parent Signature: _____

Date: _____

Make \$50 Check or Money Order Payable to LCCCC

Updated April 2019

LINDENWOOD CHRISTIAN CHILD CARE WAITING LIST AGREEMENT

PLEASE KEEP THIS PORTION FOR YOUR RECORDS.

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